

Environmental Records Centre for Cornwall and the Isles of Scilly



Policy A4. Charging

1. Policy statement

- 1.1 ERCCIS does not charge for data, but does charge for the supply of data and information. This policy applies to both Service Level Agreement (SLA) holders and to other users, although the approach to charging the two types are slightly different.
- 1.2 ERCCIS reserves the right to recoup a proportion of the costs of acquiring, collating and managing data from its users, within the scope of maintaining charges at a reasonable level, and in the spirit of the Environmental Information Regulations and the National Biodiversity Network (NBN) Access Principles.

2. Background

- 2.1 Charges will be levied to recover costs of time spent collating and supplying information, and for any necessary expenses, at point of use to certain organisations and individuals who do not have, or wish to have, an SLA with the Records Centre.
- 2.2 ERCCIS will not charge educational users or the public directly for the provision of data or information. The costs arising from this service is met through the SLAs with Cornwall County Council and Cornwall Wildlife Trust.
- 2.3 Within the terms of the SLAs with funding partners, ERCCIS will apply charges for the supply of data and information, along with the management of data. No charges will be made specifically for the data. Additional charges will be levied to recover costs of time spent collating and supplying information for funding partners where the type/nature of the enquiry or project work lies outside the scope of any SLA.
- 2.4 The charging policy of the Records Centre will be ratified by the ERCCIS Advisory Board.