



# Environmental Records Centre

for Cornwall and the Isles of Scilly

Five Acres, Allet, Truro, Cornwall, TR4 9DJ

Tel: (01872) 240777 xtn 213 Fax: (01872) 225476

e-mail: [erccis@cornwt.demon.co.uk](mailto:erccis@cornwt.demon.co.uk)

## Information Request Form

Please complete when requiring information from the  
Environmental Records Centre for Cornwall and the Isles of Scilly.

Name:	_____	Title	_____
Organisation:	_____		
Position:	_____		
Address:	_____		
	_____		
	Postcode:	_____	
Tel:	_____	Fax:	_____
Email:	_____		
Member of the public	<input type="checkbox"/>	Education/Research	<input type="checkbox"/>
		Statutory Organisation	<input type="checkbox"/>
Consultancy	<input type="checkbox"/>	NGO	<input type="checkbox"/>
		Other	_____

**Information Requested For:**

Client: \_\_\_\_\_

Organisation: \_\_\_\_\_

**Reason for Request:**  
Include project description

e.g. Working as agent for landowners to compile application for Forestry Commission woodland grant to extend woodlands

**Study Area Information :** GI polyfeature attached  Map Enclosed

Area of Interest: \_\_\_\_\_ Your Project Code: \_\_\_\_\_  
(location and \_\_\_\_\_  
your project name) \_\_\_\_\_

e.g. *Waterloo Farm*. Blisland Community Woodland Project

Grid Ref(s): \_\_\_\_\_ Area of Search: \_\_\_\_\_  
(4 or 6 fig.s) \_\_\_\_\_

e.g. SX 108 726 e.g. 500m radius,  
4000m radius for bats  
and notable birds

Please indicate if you will require hard copies of information products or Adobe Acrobat read only pdf files

Hard Copies  pdf files (standard)  Hard Copies and pdf files

**Information Required (Please tick):**

- I. SITES -
- i) Maps of Statutory designations - Ramsar sites, Special Areas of Conservation, Specially Protected Areas, National Nature Reserves, Sites of Special Scientific Interest, Local Nature Reserves
- ii) Maps of Non-statutory designations – County Wildlife Sites, Cornwall Geology Sites (RIGS), Cornwall Wildlife Trust Reserves, sites listed in the Cornwall Roadside Verge Inventory, Sites in the provisional Ancient Woodland Inventory for Cornwall
- II. LANDCOVER - ERCCIS Landcover maps, including semi-natural habitat interpretation
- III. BAP HABITATS - UK Biodiversity Action Plan priority habitat maps
- IV. SPECIES - List of the species records for:
- i) Notable species drawn from the Joint Conservation Committee Species of Conservation Concern list
- ii) All species
- V. OTHER - Please give details:  
Call the Wildlife Information Service for a discussion of options
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**Charges :**

Set at £50 per hour + VAT (15%) Minimum charge is £50  
(leave blank and submit as unsigned Form to request an estimate if chargeable)

Charges applicable: Yes  No

Number of hours of work \_\_\_\_\_ @ £50 per hour + VAT (15%)

Surcharge (if applicable) £ \_\_\_\_\_

Total estimated cost : £ \_\_\_\_\_

Estimated completion date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Terms and conditions:**

- The Information provided by the Environmental Records Centre for Cornwall and the Isles of Scilly (ERCCIS) may not be used for any other purpose than that stated above.
- Approval must be sought from ERCCIS if there is any intention to publish, sell, copy or pass on Information to a third party.
- Permission to use the Information expires after 6 months from receipt. Applications to extend Information beyond this point must be made at least one month before the expiry date.
- ERCCIS reserves the right not to supply Information to clients at its discretion.

I, the undersigned, have read and understood the above conditions and will abide by them. All information provided by me is correct to the best of my knowledge.

*The Environmental Records Centre for Cornwall and the Isles of Scilly requests that all biological and geological information collected relating to Cornwall or the Isles of Scilly is passed to ERCCIS. This helps to build an enhanced picture of biodiversity in the county and improve the service ERCCIS is able to provide in the future.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_